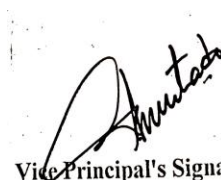


**DEPARTMENT OF HOTEL MANAGEMENT & CATERING
TECHNOLOGY**

Certificate Course on Environmental Sustainability (FY B.Sc.)

Atharva College of Hotel Management & Catering technology is going to conduct a 7 days Certificate Course on **Environmental Sustainability** from **28th November 2022 to 4th December 2022** for the FY BSc.



Vice Principal's Signature

**DEPARTMENT OF HOTEL MANAGEMENT & CATERING
TECHNOLOGY**

Certificate Course on Environmental Sustainability

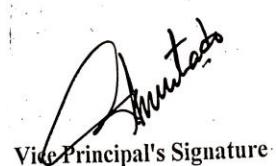
1. Introduction to environment and society
 2. Factors affecting environment and society-1
 3. Factors affecting environment and society-2 **5 Hours**
 4. Our Common Future
 5. Introduction to Terms of Significance -1
 6. Introduction to Terms of Significance
-
1. Trade & Environment- Concepts, issues and recent developments- part 1 **5 Hours**
 2. Trade & Environment, Part2- The Doha Round
 3. Legal Edifice of Environmental Protection
 4. Environmental Impact Assessment Norms and their application in India
 5. The Wild Life Protection Act, 1972
 6. Environmental Law and Coastal Regulation Zones
-
1. The Case of Western Ghats- The Gadgil Report
 2. The Kasturirangan Report
 3. The Forest Conservation Act, 1980
 4. The Water Act
 5. The Air –Prevention & Control of Pollution Act, 1981 **5 Hours**
 6. Seminal Cases in Environmental Protection
 7. The Environment Protection Act, 1986
-
1. Waste Management for Sustainable Development
 2. Environment Friendly practices and the use of Environment Friendly products
 3. Live Examples of Environment Friendly Technologies-1
 4. Live Examples of Environment Friendly Technologies-2 **5 Hours**
 5. Case Studies on environment and society-1
 6. Case Studies on environment and society-2
 7. Changing Interactions
-
1. Environment and the Constitution of India
 2. International Conventions and Treaties
 3. Sanitary and Phyto- Sanitary Agreement of the WTO **5 Hours**
 4. Convention on biological Diversity
 5. Clean Development Mechanism
 6. Bonn Guidelines
-
1. Environmental Education- An Introduction
 2. Sensitivity towards environment and environmental issues-1 **5 Hours**
 3. Sensitivity towards environment and environmental issues-2
 4. Awareness through knowledge- part 1
 5. Awareness through knowledge- part 2




Vice Principal's Signature

1. Attitude towards protection of the Environment
2. Critical thinking, utilization of skills and reflective solutions
3. Local strategies and innovations in Environmental Protection- Part 1
4. Local strategies and innovations in Environmental Protection- Part 2
5. Active Participation in the resolution of Environmental Challenges-part 1
6. Active Participation in the resolution of Environmental Challenges-part 2

5 Hours



Vice Principal's Signature

Sr No.	Name of the Student	28 TH Nov 2023	29 th Nov 2023	30 th Nov 2023	1 st Dec 2023	2 nd Dec 2023	3 rd Dec 2023	4 th Dec 2023
1.	Vighnesh Mali	P	P	P	P	A	P	P
2.	Siddarth Gandhi	P	A	P	P	P	P	P
3.	Shrava ni Kadam	P	A	P	P	P	P	P
4.	Anushka Singh	P	P	P	P	P	P	P
5.	Sunil Jaiswal	P	A	P	P	P	P	P
6,	Princelee Ferreria	P	P	P	P	P	P	P
7.	Cyrus Rodrigues	A	P	P	P	P	P	P




Vice Principal's Signature

DEPARTMENT OF DATA SCIENCE

Certificate Course on Advanced Excel (FY DATA SCIENCE)

Atharva Group of Institute going to conduct a 15 days Certificate Course on **Advanced Excel** from **28th November 2022 to 16th December 2022** for the FYBSc Data Science Students.



Coordinator Sign



Principal Sign

DEPARTMENT OF DATA SCIENCE

FY DATA SCIENCE

Advanced Excel Certificate Course Timetable

Sr. No	TOPICS	DATE	DURATION
1	Sorting and Filtering	28 th November 2022	2 hours
2	Formatting and Proofing	29 th November 2022	2 hours
3	Protecting Excel Sheet Advanced Paste Special Techniques	30 th November 2022	2 hours
4	What if Analysis	1 st December 2022	2 hours
5	Logical Functions	2 nd December 2022	2 hours
6	Data Validation	5 th December 2022	2 hours
7	Lookup Functions	6 th December 2022	2 hours
8	Pivot Tables	7 th December 2022	2 hours
9	Charts and Slicers	8 th December 2022	2 hours
10	Excel Dashboard	9 th December 2022	2 hours
11	VBA Macro	12 th December 2022	2 hours
12	Message and Input Box Functions	13 th December 2022	2 hours
13	If and Select Statements	14 th December 2022	2 hours
14	Looping in VBA	15 th December 2022	2 hours
15	Mail Functions	16 th December 2022	2 hours



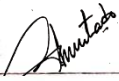
Certificate of Participation

THIS CERTIFICATE IS PRESENTED TO

Patil Siddhesh Prakash

has participated and successfully completed

"Advanced Excel" Organized by Atharva Hotel Management And Catering Technology Department, Data Science
28th Nov, 2022 To 16th Dec, 2022



MR. JOSEPH FURTADO
VICE - PRINCIPAL



VINOD YADAV
CO-ORDINATOR



Certificate of Participation

THIS CERTIFICATE IS PRESENTED TO

Dhuka Hasan Irfan

has participated and successfully completed

"Advanced Excel" Organized by Atharva Hotel Management And Catering Technology Department, Data Science
28th Nov, 2022 To 16th Dec, 2022



MR. JOSEPH FURTADO
VICE - PRINCIPAL



VINOD YADAV
CO-ORDINATOR



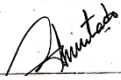
Certificate of Participation

THIS CERTIFICATE IS PRESENTED TO

Gupta Rajan Jitendra

has participated and successfully completed

"Advanced Excel" Organized by Atharva Hotel Management And Catering Technology Department, Data Science
28th Nov, 2022 To 16th Dec, 2022



MR. JOSEPH FURTADO
VICE - PRINCIPAL



VINOD YADAV
CO-ORDINATOR



Certificate of Participation

THIS CERTIFICATE IS PRESENTED TO

Dhruva Hasan Irfan

has participated and successfully completed

"Advanced Excel" Organized by Atharva Hotel Management And Catering Technology Department, Data Science
28th Nov, 2022 To 16th Dec, 2022



MR. JOSEPH FURTADO
VICE - PRINCIPAL



VINOD YADAV
CO-ORDINATOR



Certificate of Participation

THIS CERTIFICATE IS PRESENTED TO

Datar Kshiti Jaydev

has participated and successfully completed

"Advanced Excel" Organized by Atharva Hotel Management And Catering Technology Department, Data Science
28th Nov, 2022 To 16th Dec, 2022



MR. JOSEPH FURTADO
VICE - PRINCIPAL



VINOD YADAV
CO-ORDINATOR



Certificate of Participation

THIS CERTIFICATE IS PRESENTED TO

Sawant Aishwarya Dilip

has participated and successfully completed

"Advanced Excel" Organized by Atharva Hotel Management And Catering Technology Department, Data Science
28th Nov, 2022 To 16th Dec, 2022


MR. JOSEPH FURTADO
VICE - PRINCIPAL




VINOD YADAV
CO-ORDINATOR

B.Sc. DATA SCIENCE (A.Y. 2022-23) 1st YEAR

Subject : Advance Excel

Lecture Time : 2-4 pm

Practical/Theory : _____

December

Sl. No.	Student Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Student Sign
1	Dhruv Hasan Brian	P	P			P	P	P	P	P		P	P	P	P	P	P																Hasan
2	Jitendra Sairaj Saniket	P	P			P	P	P	P	P		P	P	P	P	P	P																Jitendra
3	Kadu Tejas Nilesh	P	P			P	P	P	P	P		P	P	P	P	P	P																Tejas
4	Patel Anas Noor Mohammed	P	P			P	P	P	P	P		P	P	P	P	P	P																Anas
5	Sawant Alahwarya Dilip	P	P			P	P	P	P	P		P	P	P	P	P	P																Sawant
6	Vishwakarma Anjali Santosh	P	P			P	P	P	P	P		P	P	P	P	P	P																Anjali
7	Yadav Aditya Subhashchand	P	P			P	P	P	P	P		P	P	P	P	P	P																Aditya
8	Gupta Rajan Jitendra	P	P			P	P	P	P	P		P	P	P	P	P	P																Rajan
9	Parekh Prit Vikas	P	P			P	P	P	P	P		P	P	P	P	P	P																Prit
10	Singh Rishabh Raj Rakesh Kumar	P	P			P	P	P	P	P		P	P	P	P	P	P																Rishabh
11	Rana Paras Sanjay	P	P			P	P	P	P	P		P	P	P	P	P	P																Paras
12	Zalke Komal Vijay	P	P			P	P	P	P	P		P	P	P	P	P	P																Komal
13	Singh Aman Virpal	P	P			P	P	P	P	P		P	P	P	P	P	P																Aman
14	Patil Siddhesh Prakash	P	P			P	P	P	P	P		P	P	P	P	P	P																Siddhesh
15	Datar Kashit Jaydev	P	P			P	P	P	P	P		P	P	P	P	P	P																Kashit

Name of The Staff : _____

Vinod Jadhav



Sign of The Staff : _____

[Signature]

B.Sc. DATA SCIENCE (A.Y. 2022-23) 1st YEAR

Lecture Time : 2-4 pm

Practical/Theory

Subject : Advanced Excel

Subject : Advano Excel

Roll No.	Student Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Student Sign	
1	Dhruv Hasan Irfan																												P	P				H. Tel
2	Jitendra Sairaj Sanket								A																				P	A				Tej
3	Kadu Tejas Nilesh																												P	P				
4	Patel Anas Noor Mohammed															A													P	A				
5	Sawant Aishwarya Dilip																												P	A				
6	Vishwakarma Anjali Santosh																												P	A				
7	Yadav Aaditya Subhashchand																												P	P				
8	Gupta Rajan Jitendra																												P	P				
9	Parekh Prit Vikas																												A	P				
10	Singh Rishabh Raj Rakesh Kumar																												P	P				
11	Rana Paras Sanjay																												P	P				
12	Zalte Komal Vijay																												P	P				
13	Singh Aman Virpal																												P	P				
14	Patil Siddhesh Prakash																												P	P				
15	Datar Kshitij Jaydev																												P	P				

Name of The Staff :

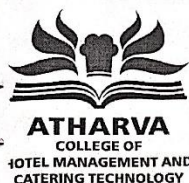
Vinod Jadar



Sign of The Staff

[Signature]

BAKERY BRIDGE COURSE



**ATHARVA COLLEGE OF HOTEL MANAGEMENT & CATERING
TECHNOLOGY**

Affiliated to Mumbai University

Malad-Marve Road, Malad (W), Mumbai-400095, India, Tel: +91-22-
40294941/40294961, Tel Fax: +91-22-40294961

NOTICE

Date: 02/05/2023

This is to inform all the 3rd year Advance Bakery specialized students that
Bridge course will be commencing from 15th May 2023 To 30th May
2023 timings will be 10am to 12.30pm

Attendance is mandatory.

Asmita Kanade *Asmita*

Ulka Shah *Ulka*

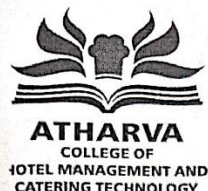


Joseph Furtado
Approbated by,

Mr. Joseph Furtado

Vice Principal

FOOD AND BEVERAGE VOUCHER BUDGET



**ATHARVA COLLEGE OF HOTEL MANAGEMENT & CATERING
TECHNOLOGY**

Affiliated to Mumbai University

Malad-Marve Road, Malad (W), Mumbai-400095. India, Tel: +91-22-
40294941/40294961, Tel Fax: +91-22-40294961

Bakery & Confectionery

Bridge Course Menu

2022/2023

Syllabus: 1) ARTISAN BREAD MAKING

- Cibatta & Gluten free Bread
- Four Grain
- Pumpernickel Bread
- Dutch Almond Foccacia

2) INNOVATIVE CHOCOLATE & DESSERT

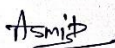
- Hand roll Chocolate (Truffles)
- Soft centered chocolate (Molded)
- Tempering
- Chocolate Garnishes
- Fusion dessert
- Gluten free Dessert
- Sugar free Dessert

3) BREAD DISPLAY & CHOCOLATE GARNISHES

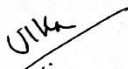
- Bread Basket
- Bread Display (salt Dough)
- Chocolate Garnishes

Thank You

Asmita Kanade



Ulka Shah



Approbated by,

Mr. Joseph Furtado

Vice Principal

SWOT Analysis for Bakery & Confectionery

Strength :

- Help the student grow and perform better in the industry.
- Help to develop better kitchen skills and new method of bakery & Confectionery.

Weakness:

- Time management

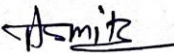
Opportunity:-

- Help to perform in food trial
- Certificate will provide wattage to CV

Threats:-

- Same course from other college.

Thank You

Asmita Kanade 

Ulka Shah





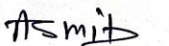

Approbated by,

Mr. Joseph Furtado

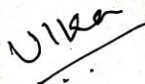
Vice Principal

Objective

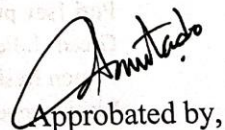
- To develop a keen in bakery and to enable students to experiment, innovate and progressively produce a variety of preparation.
- To gain confidence to adapt to the technical skills and art.
- To boost students morale to take up the challenges
- To encourage students in becoming Independent Entrepreneurs.

Asmita Kanade 

Ulka Shah





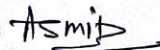

Approbated by,

Mr. Joseph Furtado
Vice Principal

Objective

- To develop a keen in bakery and to enable students to experiment, innovate and progressively produce a variety of preparation.
- To gain confidence to adapt to the technical skills and art.
- To boost students morale to take up the challenges
- To encourage students in becoming Independent Entrepreneurs.

Thank You

Asmita Kanade 

Ulka Shah





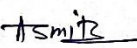

Approbated by,

Mr. Joseph Furtado
Vice Principal

Course Outcome

- Students learn about new trend in industry.
- Has helped students to practice innovative products.
- Has helped the student learn authentic methods.
- Knowledge about bakery & confectionery.

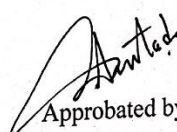
Thank You

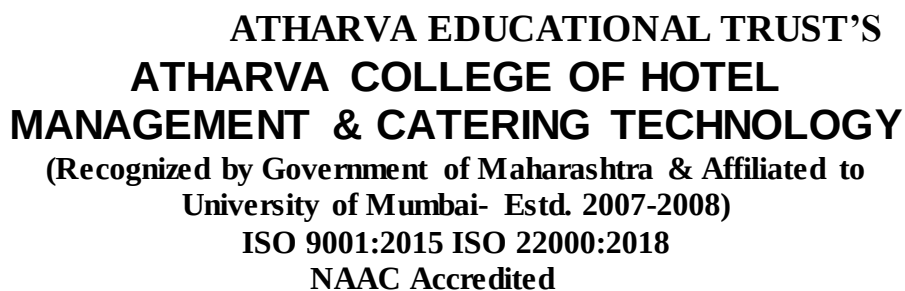
Asmita Kanade 

Ulka Shah






Approbated by,
Mr. Joseph Furtado
Vice Principal



NAME OF STAFF	
Utkarsh Shah	Utkarsh Shah
Asmita	Asmita Kanade

6/05/2023

ATHARVA COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (2022-2023)

COURSE:- B.SC IN HOSPITALITY STUDIES

SUBJECT:- Bridge Course

3rd YEAR
BATCH :- B

ATTENDANCE RECORD FOR THE MONTH OF:-
PRATICAL /THEORY

ROLL NO.	STUDENT NAME	1/5	2/5	3/5	4/5	5/5	6/5	7/5	8/5	9/5	10/5	11/5	12/5	13/5	14/5	15/5	16/5	17/5	18/5	19/5	20/5	21/5	22/5	23/5	24/5	25/5	26/5	27/5	28/5	29/5	30/5
36	PAL MANISH MANOJ																														
37	PANCHAL YASHVI SHAILESH															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
38	PARMAR HARSH YOGESH (LD STUDENT)																														
39	PATEL MOHD ADIL AYYUB																														
40	PAWAR KHUSHI DEEPAK																														
41	PILLAY ANUSHKA SHIVSHANKAR																														
42	PRAJAPATI YASH YOGESH																														
43																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
44	RANA UMESH SATISH																														
45	RODRIGUES CYRUS CHRISTOPHER															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
46	SARVANKAR SAHIL SADASHIV																														
47	SERRAO KAREN MACKENZIE																														
48	SHAIKH ADNAN YUSUF															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
49	SHAIKH MOHAMAD ADNAN ZAKIR HUSAN																														
50	SHINGE SANKET KISHOR																														
51	SHIVDAS PRIYA HANUMANT																														
52	SIDDHANTH SUSHIL																														
53	SINGH ANUSHKA RAKESH																														
54																															
55	SINGH JEENA MAHESH RAJESH																														
56																															
57	TARE HARSHAD KANTILAL																														
58	TONDSE SHWETA SUNNY																														
59																															
60	VORA JASH SWETAL (LD STUDENT)																														
61	YADAV ATHARVA ARVIND																														
62	YADAV AYUSH AMRITLAL																														
63																															
64	KADAM SHRAVANI DEEPAK															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
65	MALI VIGHNESH VAIBHAV															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
66	ADIWALE TRUPTI GOPICHAND															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
67																															
68	SINGHAL PALLAVI DINESH																														
69	GUJAR NACHIKET SANJAY																														
70	KUDASKAR ARYAN PRASHANT																														
71	CHETTY MELVIN AROKKIYASAMY																														
72	MANDEKAR SIDDHESH BHARAT																														
73	MEHTA MANTHAN RAKESH																														
74																															

NAME OF STAFF: Ulika Shah
Asmita Kanade

SIGN OF STAFF: Ulika Shah Asmita Kanade

d/05/2023.

ATHARVA COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (2022-2023)
COURSE:- B.A. IN CULLINARY ARTS
SUBJECT:- Bridge Course
3rd YEAR
BATCH: A
ATTENDANCE RECORD FOR THE MONTH OF:-

ROLL NO.	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TO	%
1	GAUTAM GANESH MUNNUSWAMY																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
2	JALERA MANTHAN ATULBHAI																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
3	KAMATH VINAYAK UMESH																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
4	KARANDE KIRAN ANKUSH																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
5																																		
6																																		
7	MHATRE SHIRIN RAJESH																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
8	POOJARI ISHAN JAGDISH																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
9	TAMORE KRUTIKA BHANUPRASAD																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
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NAME OF THE STAFF - ULKA SHAH

Asmita Kanade.

SIGN OF THE STAFF

Ulka Shah
Asmita

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Manish Manoj Pal

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Yash Yogesh Prajapati

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Yash Yogesh Prajapati

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Tejas Ramesh Bhogle

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Jay Lalasaheb Chavan

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Sanika Kishor Devalekar

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Eric Urban Dsouza

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Bhargav Suhas Kulkarni

Has successfully completed the Bridge course in Bakery &
Confectionery From 15th May to 30th May 2023

Miss. Asmita Kanade
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Cyrus Rodrigues

Has successfully completed the Bridge course in Advance Food &
Beverage Service From 12th April to 23rd April 2023

Mrs. Bacchan Rawat
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Vighnesh Mali

Has successfully completed the Bridge course in Advance Food &
Beverage Service From 12th April to 23rd April 2023

Mr. Bacchan Rawat
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Shravani Deepak Kadan

Has successfully completed the Bridge course in Advance Food &
Beverage Service From 12th April to 23rd April 2023

Mr. Bacchan Rawat
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Anushka Rakesh Singh

Has successfully completed the Bridge course in Advance Food &
Beverage Service From 12th April to 23rd April 2023

Mr. Bachhan Rawat
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Siddharth Sushil

Has successfully completed the Bridge course in Advance Food &
Beverage Service From 12th April to 23rd April 2023

Mr. Bacchan Rawat
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Princelee Ferreria

Has successfully completed the Bridge course in Advance Food &
Beverage Service From 12th April to 23rd April 2023

Mr. Bacchan Rawat
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Siddharth Sushil

Has successfully completed the Bridge course in Front Office From
12th April to 23rd April 2023

Miss. Nisha Gupta
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Siddharth Sushil

Has successfully completed the Bridge course in Front Office From
12th April to 23rd April 2023

Miss. Nisha Gupta
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Miss. Kushi Pawar

Has successfully completed the Bridge course in Front Office From
12th April to 23rd April 2023

Miss. Nisha Gupta
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Miss. Sanket Shinge

Has successfully completed the Bridge course in Front Office From
12th April to 23rd April 2023

Miss. Nisha Gupta
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Miss. Jeena Singh

Has successfully completed the Bridge course in Front Office From
12th April to 23rd April 2023

Miss. Nisha Gupta
Assistant Professor



Mr Joseph Furtado
Principal

**Atharva College of Hotel Management
& Catering Technology**



This is to certify that

Mr. Sunil Jaiswal

Has successfully completed the Bridge course in Front Office From
12th April to 23rd April 2023

Miss. Nisha Gupta
Assistant Professor



Mr Joseph Furtado
Principal

NOTICE

This is to inform all the TY BSC. (3RD) year Advance Food and Beverage Service Specialized students that Bridge Course on Banquet Management will be Commencing from 12th April, 2023 timing will be 10:30 am to 12:30 pm noon.

Attendance is mandatory.

Subject Teacher

Prof. Bachhan Rawat

Prof. Mandar Sane

Approbated by

Joseph Furtado

(Principal)

Food and Beverage Bridge Course 2022/2023

Unit 1: Banquet Booking Procedure & Types of Event Food Menu (9 hrs.)

1. Learn and more Brief Knowledge about Banquet Booking procedure and upgrade skills and techniques of handling booking system without any confusion.
2. All types of banquet set ups as per guest booking and followed by Function prospectus details with types of food menu.
3. Try to learn more about Informal, Semi Formal and Informal set ups and them respectively classification of Food menu as per session.
4. Learn about Function book, Contract and agreement and Function Prospectus sheet.
5. How to Maintain Computerized Guest data details.

Unit 2: Event Planning and Banquet Management (9 hrs.)

1. Try to improve professional caliber information that explains everything from how to decorate, to the use of technology.
2. More details about planned events that we remember our shared history, our friends, family, and community that information and much more.
3. Include information on greener events, corporate social responsibility, international best practices, and the expanding event field.
4. Learn how technology, including the use of social media, may be harnessed to improve the financial, environmental, and other strategic outcomes of a special event.

Unit 2: Classification of Key elements of Banquet Management (9 hrs.)

- 1 Try to teach about event Infrastructure and Core Concept Value in Market.
2. Style of service to Core Guest, Core Talent and target audience with VIP guest.
3. Learn about Core Structure and types of seating arrangements in Banquets as per SOP.

Unit 4: Evaluation test. (3 hrs.)

1. The quality of the products knowledge with Skills that have developed.
2. Tools and Equipment that you have learned how to use and how to make PPT.
3. Finishing techniques have used and try to make a chart model of how we service should work.

Sr. No. Particulars Hrs.

1 Chapter 1 - BANQUETING: SEQUENCE AND
PROCESS OF SELLING.

1.0 Introduction

1.1 Unit Objectives

1.2 Banquets

1.2.1 Types of Banquets

1.2.2 Banquet Markets

1.3 Hotel Policies Regarding Banquets

1.4 Types of Customers

1.5 Types of Events

1.6 Types of Functions

1.7 Supervision

1.8 Key Factors in Personnel Management and Planning

1.9 Organizational Structure of Banquet Department

1.9.1 Duties of a Banquet Manager

1.9.2 Interdepartmental Functions

1.9.3 Duties of Banquet Sales Manager

11.10 Toastmaster or Master of Ceremonies

11.11 Booking a Function

11.12 Banquet Markets

11.13 Booking a Banquet

11.14 Summary

11.15 Key Terms

11.16 Questions and Exercises

2 Chapter 2: MENU PLANNING FOR BANQUETS

2.0 Introduction

2.1 Unit Objectives

2.2 Menu Planning for Banquets

2.3 Pricing a Banquet Menu and Income Control

2.4 How to Prepare for a Banquet Menu

2.5 Summary

2.6 Key Terms

2.7 Questions and Exercises

3 Chapter 3: BANQUET PROCEDURES

3.0 Introduction

3.1 Unit Objectives

3.2 Banquet Procedures

3.3 Shapes for Banquets and Table Calculations

3.4 Customer Service and Food Safety

3.5 Food and Beverage Services

3.6 Event Planning

3.6.1 Banquet Operations: Profit Opportunities

3.6.2 Banquet Operations: Menu Planning

3.6.3 Banquet Operations: Service Styles

3.6.4 Banquet Operations: Beverage Functions

3.6.5 Banquet Operations: Banquet Room Set-Up

4 Chapter 4: BUFFET SERVICE

4.0 Introduction

4.1 Unit Objectives

4.2 Tips for Better Buffet Services

4.3 Modern Ideas in Buffet Table Setting

4.4 Control and Performance Measurement

4.5 Food Safety Procedures

4.5.1 Hazards to Food Safety

4.6 Food Safety

4.7 Hygiene for Food Handlers

4.8 Table Breakdown Procedure

4.9 Cocktail Reception

4.10 Summary

4.11 Key Terms

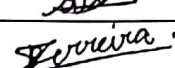
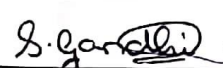
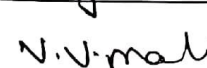
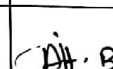
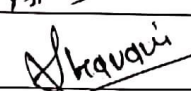
4.12 Questions and Exercises

13th April 23

Dept:- Food & Beverage
(Bridge course)

Time :- 10:30 am - 12:30 am
Venue:- Crystal Banquet

Event:- Bridge course (Banquet Booking procedure)

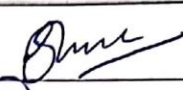
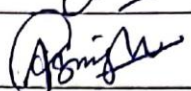
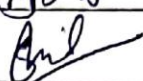
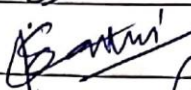
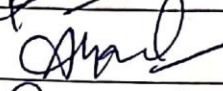
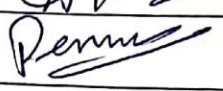
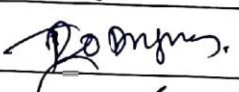
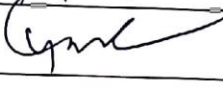
Sr. No.	Name	Signature
1	SUNIL RIJU JAINFIL	
2	Anushka Rakesh Singh	
3	Siddharth Sushil	
4	Prince Lee Ferreira.	
5	LYRUS RODRIGUES	
6	Siddharth Grandhi	
7	Vighnesh Mali	
8	Ajit Balsubramanyam	
9	Shravani Deepak Kadam	
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13/04/23

18/04/23

Dept.: - Food & Beverage
Service -> Bridge Course
Event: - Sequence & Process of Selling (Banquet)

Time :- 11:30 - 3:30 pm,
Venue:- Crystal BRT

Sr. No.	Name	Signature
1	Sunil Raju Daiswal	
2	Anushka Singh	
3	Siddhant Sushil	
4	Shorani Ardan	
5	Atharva Yadav	
6	Princetee Ferreira	
7	Vignesh mali	V.V. Mali
8	Siddharath Gandhi	S. Gandhi
9	Cyrus Rodrigues	
10	Yash Poyyapathi	
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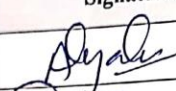
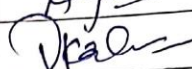
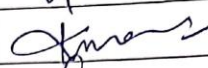
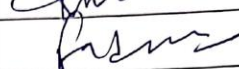
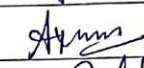

18/04/23

20/4/23

Dept.: P.B. Service
Bridge Course

Time :- 11:30 pm - 4:30 pm
Venue :- mtas Restaurant

Event: Menu Planning for Banquets

Sr. No.	Name	Signature
1	Atharva Yadav	
2	Vignesh Padma	
3	Kanshal Mane	
4	Iechit Fandkar	
5	Aynish Hande	
6	Rajiv Churi	
7	Harshal Kotian	
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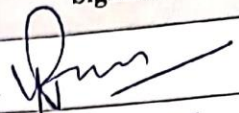
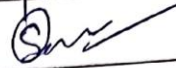
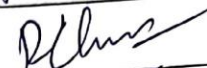
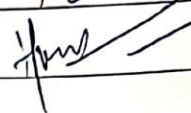

20/4/23

10/5/23

Dept.: - FeB Service
Bridge course

Time :- 10:00 AM 1:00 PM
Venue:- Crystal BGT

Event: - Banquet Procedure

Sr. No.	Name	Signature
1	Yash Jayapati	
2	Sumil Daiswad	
3	Ayush Hande	
4	Rajiv Churi	
5	Harshal Kotian	
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10/5/23

18/5/23

Dept.: - F&B service. Time :- 9.30-11.30
Event: - Bridge (Catering) Venue:- Crystal Banquet

Sr. No.	Name	Signature
1	Ganil Jaiswal	
2	Anushka Singh	
3	Vighnesh Mali	
4	Cyrus Rodrigues	
5	Yash Prajapati	
6	Atharva Yadav	
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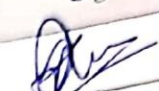
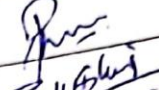
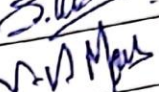
Ganil Jaiswal
18/5/23

23/5/23

Dept:- F&B Service.

Time :- 11:30 - 1:30
Venue:- Crystal Ball.

Event:- Food v. Beverage care.. (Bridge round)

Sr. No.	Name	Signature
1	Guril Raju Jaiswal	
2	Anushka Singh	
3	Prindee Permalera	
4	Siddhant Gashi	
5	Vijayesh Mali	
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23/5/23

NOTICE

Date: 24/04/2023

This is to inform all staff that NAAC (IQAC) Faculty meeting regarding conducting 'Bridge Course for Third Year specialization students' will be held on 28th of April 2023 (Friday) at Cellar.

All faculty and Training & Placement department are required to attend the meeting.

Timing: 16:00-16:30




Approbated by,
Mr. Joseph Furtado
Vice Principal

VICE PRINCIPAL
ATHARVA COLLEGE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
MUMBAI-95

NOTICE

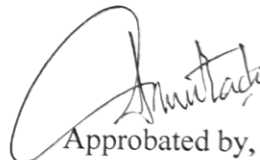
Date: 18/05/2023

This is to notify students of TY B.Sc. Specialised in Front Office, a Bridge course will be conducted from 22nd May 2023 – 2nd June 2023 every Monday, Wednesday and Friday.

Attendance for students is compulsory.

Venue: IT Lab 1, 1st floor

Timing: 14:00-16:00



Approbated by,

Mr. Joseph Furtado

Vice Principal

VICE PRINCIPAL
ATHARVA COLLEGE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
MUMBAI-95

Topics for Bridge Course

Date: 18/05/2023

This is to notify students of TY B.Sc. Specialised in Front Office. Venue: IT Lab 1, 1st floor. The topics for Bridge course will be as follows:

SR. NO	TOPIC	DATE	TIMING
1	Basics of Microsoft Office I - Word, Excel	22-May	14:00-16:00
2	Basics of Microsoft Office II – Publisher, Powerpoint	24-May	14:00-16:00
3	Email Writing Etiquettes and Rules	26-May	14:00-16:00
4	Reading a Situation & Guest Psychology	29-May	14:00-16:00
5	Basic introduction to Opera Sytem I	31-May	14:00-16:00
6	Basic introduction to Opera Sytem II	01-Jun	14:00-16:00

Attendance for students is compulsory.



Approbated by,
Mr. Joseph Furtado
Vice Principal

VICE PRINCIPAL
ATHARVA COLLEGE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
MUMBAI-95

Bridge Course Attendance

Subject: Front Office

Venue: IT Lab 1, 1st floor

Timing: 14:00-16:00

SR. NO.	STUDENT NAME	22-May	24-May	26-May	29-May	31-May	01-Jun
1	CHAVHAN JAY	P	P	A	P	P	P
2	FERNANDES TRAVIS ANDREAS ANTHONY	P	P	P	P	P	P
3	GUJAR NACHIKET SANJAY	P	A	P	P	P	P
4	HANDE AAYUSH SHANTARAM	P	P	P	P	P	P
5	JAISWAL SUNIL RAJU	P	P	P	P	A	P
6	MADHAR VIRAJ AVINASH	P	P	P	P	A	P
7	MAITY RIK SUPRADIP	A	P	P	P	P	P
8	MANDEKAR SIDDHESH BHARAT	A	P	P	P	P	P
9	PAWAR KHUSHI DEEPAK	P	P	P	P	P	P
10	PILLAY ANUSHKA SHIVSHANKAR	P	A	P	P	P	P
11	SHINGE SANKET KISHOR	P	P	P	A	A	P
12	SINGH ANUSHKA RAKESH	P	P	P	P	P	P
13	SINGH JEENA MAHESH RAJESH	A	A	A	P	P	P
14	TONDSE SHWETA SUNNY	P	P	P	P	P	A




Approbated by,

Mr. Joseph Furtado

Vice Principal

VICE PRINCIPAL

ATHARVA COLLEGE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
MUMBAI-95

DEPARTMENT OF DATA SCIENCE

FY DATA SCIENCE

ACADEMIC YEAR [2022-23]

In the year 2022-23, 15 students were enrolled for FYBSc- Data Science. All 15 students opted for the Mathematics Subject. As university rule, Bridge Course was not conducted in the year 2022-23.



Coordinator Sign



Principal Sign